

River Street Early Learning Centre would like to welcome you.

You have taken the first step into providing a high quality education for your child, Education with Inspiration.

River Street Early Learning Centre strives to make parents busy schedules that little bit easier by creating a relaxed home like feel where their children can interact and learn within the bounds of a safe and professional environment.

Our programs are run by fully qualified, passionate professionals that believe in providing quality care. We strive to create caring environments that promote positive attitudes and high self-esteem, an environment that not only gives your children an opportunity to learn but to grow with a strong sense of identity and belonging.

What we stand for!

River Street Early Learning believes strongly in the benefits of outdoor learning and embracing the natural environment.

While enjoying all these opportunities for outdoor play our children are learning about social interaction, they are learning about leadership and how to work together to solve problems. They are learning maths and science, volume and space, they are learning about the environment and respect for all living things and most importantly they are learning about their own capabilities, they are learning to have belief in themselves and what they can achieve.

Our children, although they have designated age rooms, for most of the time they play together in an inclusive environment where the younger children can learn from their peers and the older children step into leadership roles. We encourage the children to be the best they can be, and work to their strengths in a true play based learning environment. I see the classroom as a teacher and we endeavour to always have intriguing and inviting play spaces.

Permanent bookings are regular, week to week bookings and **fees are currently \$75.00 per day for ages 2-6 and \$80 for ages 6 weeks to 2 years**. A discount applied for children attending 5 days a week. A \$50 booking fee is payable on enrolment to confirm your child's position.

Fees are due 2 weeks in advance with your first payment due on or before your child's first day of attendance. We have a direct debit accounting system that can be set up for your convenience.

We have included our fee policy in this pack for further information

Please fill out the enrolment form included in this booklet and return it to us or call **(02) 6562 5772** with any further enquires. Please ensure that all details are up to date and correct.

No child can be taken into care without a fully completed enrolment form and their Medicare Immunisation Registration Certificate.

Procedures for child collection:

All children must be signed in and out by the nominated parent/guardian that is on their enrolment form unless otherwise nominated.

Our hours of operation are strictly 7.00am -6.00 pm Monday through Friday, a Late fee of \$20 per 10 mins (rounded up the nearest 10 mins) will be charged for any child picked up later than 6.00pm.

Privacy:

Personal Information collected on our enrolment forms will not be shared with anyone other than the administrator for operational purposes only. This information will not be disclosed or sold to any other party.

All these policies and more are available to view in full at any time; they are located at the sign in area.

What to Bring

- A change of clothes that are weather appropriate.
- A few changes of underwear for those little accidents.
- A piece of fruit or salad vegetable for the children to share around at morning tea. E.g. apple, carrot or watermelon. These will then be sliced up and served for all the children.
- A packed lunch and afternoon tea. Preferably in one large well labelled lunch box. The children will be encouraged to find their own lunch in the fridge, with assistance.
- Any snuggle, teddy or comfort toy that your child requires for sleep or just for comfort.

We have included our allergy aware policy for further information

We encourage all our families to pack Healthy, nude lunch boxes. This means limiting the amount of packaged food in your child's lunch. Please pack plenty of fruit and vegetables. Sandwich's, wraps and cruset's or rice cakes are great for lunches. Remember a serve of dairy also such as yogurt, custard or cheese. Getting your children to help when shopping to pick the fruit and vegetables is also a great idea to get them involved in their own healthy eating.

What we provide

We provide a sun smart approved wide brimmed bucket hat for every child that is enrolled.

These hats stay at River Street ELC and are washed once a week.

We also supply all bedding, which is washed daily.

We supply water continuously throughout the day and milk is offered at morning tea.

Sunscreen is also applied twice daily

All nappies are also supplied.

River Street Early Learning Centre is committed to creating a sustainable environment and giving the children as much access to the natural environment as possible we encourage the children to take a hands on approach, such as feeding our rabbit and chickens, actively participating in the centres recycling and worm farm operation.

We would like to extend an open invitation to all parents to be regular visitors within our centre. If you have any skills or interests we would love you to share these with the children. Even just reading a story every now and then is an invaluable experience for all children as they form stronger links within their community.

Thankyou.

Kind Regards

Katherine Wilson
Director